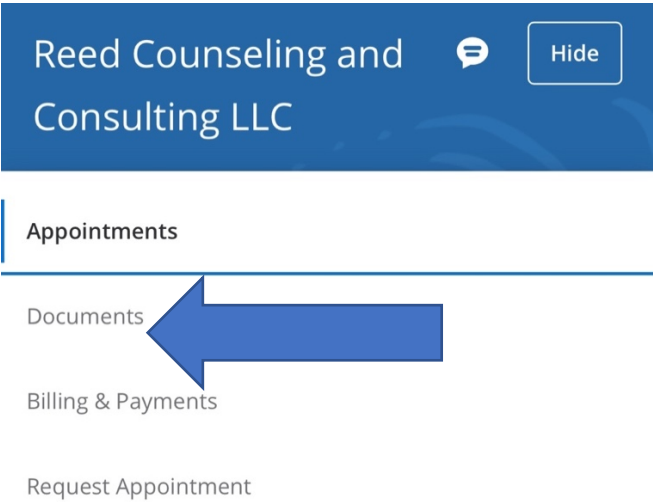


Uploading Insurance Card to Simple Practice

- Take a picture your insurance card (front and back) using your mobile device
- Request New Link to the Simple Practice Client Portal from email
- Sign into your Simple Practice Client Portal
- Click on Documents



Scroll down and select Upload Files (Choose the front and back images from your phone gallery library)

